

EMANUAL OVERVIEW

The eManual was created to assemble roughly 200 documents used for design and construction projects at Minnesota State campuses. The documents are organized into five main sections. The secondary sections provide the acronym used to identify the document followed by two digit number For example, this document is GEN.00.

1. Overview

- General (GEN)
- Financial (FIN)

2. Project Phases

- Project Initiation and Resources (PI)
- Schematic Design (SD)
- Design Development (DD)
- Construction Documents (CD)
- Bidding and Award (BA)
- Construction (CO)
- Project Closeout (PC)

3. Project Manual

Bid Documents (DIV00)

4. Consultant and Construction Selection and Contract Families

- General (CC)
- Small Design/Bid/Build Project Delivery (SM)
- Standard Design/Bid/Build Project Delivery (ST)
- Construction Manager at Risk Project Delivery (CM)
- Professional Technical Roster (P/T Roster)
- Non-Design Professional/Technical Services (ND)

5. Specialty Design and Construction

- Public Art Procurement (ART)
- Roof Management (RM)

Roughly 100 documents for vendor's use are available on Minnesota State website at <u>eManual for Vendors</u>.

The full set of roughly 200 documents may be accessed by campus staff on SharePoint site at eManual for Campuses.

Questions may be directed to any of the system office Program Managers identified at <u>System Office Program Managers</u>.

GEN.00 4/27/2022